IPEDS **2021-22 Data Collection System**

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
OMB NO. 1850-0582 v.27 : Approval Expires 8/31/2022
User ID: P1176721

12-month Enrollment 2021-22

Institution: Southern California University of Health Sciences (117672)   User ID: P1176721

Overview

12-month Enrollment Overview

The 12-month Enrollment component collects unduplicated student enrollment counts and instructional activity data for an entire 12-month period. Using the instructional activity data reported, a full-time equivalent (FTE) student enrollment at the undergraduate and graduate level is estimated (4-year institutions only). Institutions with Doctor's - professional practice students will also report the FTE enrollment of those students (4-year institutions only). NCES uses the FTE enrollment to produce indicators such as expenses by function per FTE as reported in the IPEDS Data Feedback Report.

Data Reporting Reminder:

- All institutions must use the July 1 - June 30 reporting period.
- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting. For example, if a summer term began later than usual due to Coronavirus Pandemic postponements, continue to report using the timeframes as defined in the IPEDS instructions. NCES expects that some data reported during the 2021-22 data collection year will vary from established prior trends due to the impacts of Coronavirus Pandemic. If an error edit is triggered even when submitting accurate data, please indicate in the corresponding context box or verbally to the Help Desk that the seemingly inconsistent data are accurate and reflect the effects of Coronavirus Pandemic.

Changes to reporting for 2021-22:

- New FAQ has been added to clarify reporting of degree/certificate-seeking undergraduates across EF, E12, and OM survey components.
- Edited FAQs to clarify student enrollment statuses (e.g., full-time/part-time) are typically not determined by summer term enrollment, but rather determined at their first full term of enrollment (i.e., fall or spring).

Resources:

- To download the survey materials for this component: Survey Materials
- To access your prior year data submission for this component: Reported Data

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

Undergraduate Instructional Activity Type

Which instructional activity units will you use to report <u>undergraduate</u> instructional activity?

- Undergraduate instructional activity data in Part B may be reported in units of clock hours or credit hours.
- Please note that any graduate level instructional activity must be reported in credit hours. (4-year institutions only)

○ Clock hours

◉ Credit hours

○ Both clock and credit hours (some undergraduate programs measured in clock hours and some measured in credit hours)

🌐 You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Part A - Unduplicated Count for Part-time Undergraduate Students

12-month Unduplicated Count by Race/Ethnicity and Gender - Part-time Undergraduate Students

July 1, 2020 – June 30, 2021

Reporting Reminders:
- The 12-month unduplicated count must be equal or greater than the corresponding prior year fall enrollment.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students.

Men

| Students enrolled for credit | Degree/certificate-seeking | | | | Non-degree/ non-certificate- seeking | Total, Part-time undergraduate students |
| | First-time | Non-first-time | | Total degree/certificate- seeking | | |
		Transfer-in	Continuing/ Returning			
Nonresident alien	0	0	0	0	5	5
Hispanic/Latino	0	7	4	11	96	107
American Indian or Alaska Native	0	0	0	0	2	2
Asian	0	5	2	7	105	112
Black or African American	0	6	2	8	34	42
Native Hawaiian or Other Pacific Islander	0	1	0	1	3	4
White	0	11	2	13	106	119
Two or more races	0	3	0	3	11	14
Race and ethnicity unknown	0	1	2	3	188	191
Total men	0	34	12	46	550	596
Total men prior year		22	34	56	444	500

Women

| Students enrolled for credit | Degree/certificate-seeking | | | | Non-degree/ non-certificate- seeking | Total, Part-time undergraduate students |
| | First-time | Non-first-time | | Total degree/certificate- seeking | | |
		Transfer-in	Continuing/ Returning			
Nonresident alien		3		3	20	23
Hispanic/Latino	7	63	29	99	227	326
American Indian or Alaska Native				0	4	4
Asian	1	31	6	38	165	203
Black or African American		16	4	20	80	100
Native Hawaiian or Other Pacific Islander	0	0	1	1	3	4
White	1	40	14	55	306	361
Two or more races	0	5	2	7	31	38
Race and ethnicity unknown	1	7	16	24	573	597
Total women	10	165	72	247	1,409	1,656
Total women prior year		91	127	218	1,026	1,244

Grand total (2020-21)	10	199	84	293	1,959	2,252
Prior year data:						

Grand total (men+women) prior year		113	161	274	1,470	1,744
Total Part-time undergraduate enrollment Fall 2020 *NOTE: Grand total (2020-21) calculated above is expected to be greater than total Part-time undergraduate enrollment Fall 2020.*	6	45	113	164	254	418

Part A - Unduplicated Count for Graduate Students

12-month Unduplicated Count by Race/Ethnicity and Gender - <u>Graduate</u> Students

July 1, 2020 – June 30, 2021

Reporting Reminders:

- The 12-month unduplicated count must be equal or greater than the corresponding prior year fall enrollment.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Report **all** postbaccalaureate degree and certificate students as graduate students, **including any doctor's - professional practice students (formerly first-professional)**

Men

Students <u>enrolled for credit</u>	Graduate students
<u>Nonresident alien</u>	18
<u>Hispanic/Latino</u>	112
<u>American Indian or Alaska Native</u>	0
<u>Asian</u>	115
<u>Black or African American</u>	24
<u>Native Hawaiian or Other Pacific Islander</u>	3
<u>White</u>	205
Two or more races	12
<u>Race and ethnicity unknown</u>	50
Total men	**539**
Total men prior year	425

Women

Students <u>enrolled for credit</u>	Graduate students
<u>Nonresident alien</u>	5
<u>Hispanic/Latino</u>	114
<u>American Indian or Alaska Native</u>	1
<u>Asian</u>	101
<u>Black or African American</u>	38
<u>Native Hawaiian or Other Pacific Islander</u>	5
<u>White</u>	171
Two or more races	12
<u>Race and ethnicity unknown</u>	43
Total women	**490**
Total women prior year	353

Grand total (2020-21)	☑ **1,029**
Prior year data:	
Unduplicated headcount (2019-20)	778
ⓘ Total enrollment Fall 2020 *NOTE: Grand total (2020-21) calculated above is expected to be greater than Total enrollment Fall 2020.*	807

Part A – 12-month Enrollment by Distance Education Status

12-month Unduplicated Count - Distance Education Status
July 1, 2020 – June 30, 2021

	Undergraduate Students		Graduate Students
	Degree/certificate-seeking	Non-degree/non-certificate-seeking	
Students **enrolled exclusively** in distance education courses	93	1,670	☑ 191
Students **enrolled in at least one but not all** distance education courses	177	128	☑ 818
Students **not enrolled in any** distance education courses	23	161	20
Total (from prior part A screens)	**293**	**1,959**	**1,029**

✷You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

We went online for Covid-19 and learned how to make it work so we are reworking many of our courses to be offered as distance education on an on-going basis.

Part B - Instructional Activity

12-month Instructional Activity

July 1, 2020 - June 30, 2021

Instructional Activity Reporting Reminder:
- Instructional activity is used to <u>calculate</u> an IPEDS FTE based on the institution's reported calendar system.
- Graduate credit hour activity should not include any <u>doctor's – professional practice</u> activity, the total of those students' FTE is entered separately instead.

FTE Reporting Reminder:
- Institutions need not report their own calculations of undergraduate or graduate FTE unless IPEDS FTE <u>calculations</u> would be misleading for comparison purposes among all IPEDS reporting institutions.

Instructional Activity

		2020-21 total activity	Prior year data
Undergraduate level:			
<u>Credit hour activity</u>	☒	17,904	14,833
Graduate level:			
<u>Credit hour activity</u> (Do not include doctor's-professional practice instructional activity here; the total FTE of those students should be entered separately below)	☒	12,736	8,257

Full-Time Equivalent (FTE) of Students

	2020-21 total activity	Prior year data
<u>Doctor's - professional practice level:</u>		
<u>Doctor's - professional practice</u> FTE student estimate	730	600

Calendar system (as reported on the prior year IC Header survey component):	Trimester

If the IPEDS <u>calculated</u> FTE estimates below are not reasonable, **AND** you have reported the correct instructional activity hours above, enter your best FTE estimate in the "Institution reported FTE" column below and save the page. This option should be used **ONLY** if the calculated estimate is not reasonable for your institution and IPEDS comparisons.

Please provide your best estimate of undergraduate and graduate FTE for the 12-month reporting period **only if the calculated FTE estimate below is not reasonable for IPEDS comparison purposes**. Please provide an explanation in the context box if the option is used due to Coronavirus Pandemic.

	Calculated FTE 2020-21		Institution reported FTE 2020-21	Prior year FTE 2019-20
Undergraduate student FTE	597	☑	597	494
Graduate student FTE (excluding doctor's - professional practice student FTE)	531	☑	531	344
Doctor's - professional practice student FTE			730	600
Total FTE student enrollment			**1,858**	1,438

⊕ Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Prepared by

Prepared by

Reporting Reminders:
- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:					
⦿	Keyholder	○	SFA Contact	○	HR Contact
○	Finance Contact	○	Academic Library Contact	○	Other
Name:	Eric Ditwiler				
Email:	ericditwiler@scuhs.edu				

How many staff from your institution only were involved in the data collection and reporting process of this survey component?
2.00　Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	16.00 hours	8.00 hours	4.00 hours	4.00 hours
Other offices	hours	hours	hours	hours

Summary screen

12-Month Enrollment Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2021.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

12-Month Unduplicated Headcount and Full-Time Equivalent Students	
Total 12-month unduplicated headcount	3,281
Undergraduate student unduplicated headcount	2,252
Graduate student unduplicated headcount	1,029
Total 12-month full-time equivalent (FTE) student enrollment	1,858
Undergraduate student FTE	597
Graduate student FTE	531
Doctor's-professional practice FTE	730

Edit Report

12-month Enrollment

Source	Description	Severity	Resolved	Options
Screen: Graduate Students				
Screen Entry	The 12-month unduplicated count is outside the expected range of between 623 and 933 when compared to the prior year value reported for this student level. Please correct your data or explain the change in enrollment. (Error #9304)	Explanation	Yes	
Reason	Our efforts to expand our enrollment are working.			
Screen: Distance Education Status				
Screen Entry	Your institution indicated in the prior-year Institutional Characteristics survey that it did not offer distance education opportunities at the graduate level; however, you reported graduate student 12-month enrollment in distance education courses here. Please correct your data or explain. (Error #9017)	Explanation	Yes	
Reason	Some courses that went online for Covid-19 remain online.			
Screen Entry	Your institution indicated in the prior-year Institutional Characteristics survey that it did not offer distance education opportunities at the graduate level; however, you reported graduate student 12-month enrollment in distance education courses here. Please correct your data or explain. (Error #9017)	Explanation	Yes	
Reason	Some courses that went online for Covid-19 remain online.			
Screen: Instructional Activity				
Screen Entry	The number of undergraduate credit hours reported on the Part B - Instructional Activity screen is lower than expected. Typically, each student reported in Part A enrolls in 8 or more credit hours over the 12-month period. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #9216)	Fatal	Yes	
Reason	Overridden by administrator. All UG students are part-time. JI			
Related Screens	Instructional Activity			
Screen Entry	The number of graduate credit hours reported on the Part B - Instructional Activity screen, when combined with the doctor's-professional practice FTE student estimate, is not within the expected range based on the number of students reported in Part A. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #9307)	Fatal	Yes	
Reason	Overridden by administrator. Graduate programs are accelerated and students average over 13 credits per term, 3 terms per year. JI			
Related Screens	Unduplicated count, Instructional Activity			
Screen Entry	The institution-reported FTE entered on the Part B – Instructional Activity screen is significantly different from the value reported in the prior year. Please correct your data or explain the reason for this variance, detailing the method used to calculate the entered FTE. (Error #9859)	Explanation	Yes	
Reason	Our enrollment grew from 2019-20 to 2020-21.			
Related Screens	Instructional Activity			
Screen Entry	The institution-reported FTE entered on the Part B – Instructional Activity screen is significantly different from the value reported in the prior year. Please correct your data or explain the reason for this variance, detailing the method used to calculate the entered FTE. (Error #9859)	Explanation	Yes	
Reason	Our enrollment grew from 2019-20 to 2020-21.			
Related Screens	Instructional Activity			